



Southern Lehigh School District

Board of School Directors Meeting

December 7, 2009

The first monthly meeting of the Board of School Directors of the School District of Southern Lehigh was held at 7:30 p.m. on the above date (December 7, 2009) in the Southern Lehigh High School, Center Valley, PA .

PRESENT: Gunkle, Eddinger, Hayes, McLoughlin, Miracle, Mohr, Stelts
ABSENT: Dimmig, Quigley
OTHERS: Liberati, Snell, Guerriere, Bartholomew, Kennedy, Lewis, Jordan, Engler, Bergey, Donahue, Farris, Hafner, and approximately 2 other members of the community.

OPENING PROCEDURES

Dr. Stelts led the Board and others attending the meeting in the Pledge of Allegiance to the Flag.

APPROVAL OF MINUTES

MOVED BY Eddinger and **2ND BY** Miracle to approve the minutes of the November 23, 2009 meeting as copied and distributed to all Board members.

Minutes of
11/23/09

VOICE VOTE: "YES" – Unanimous – Motion Carried
ABSENT: Dimmig, Quigley

VISITORS

REORGANIZATION

MOVED BY Hayes and **2ND BY** Gunkle to elect Mr. Miracle as Temporary Board President.

Board
Reorganization

VOICE VOTE: "YES" – Unanimous – Motion Carried
ABSENT: Dimmig, Quigley

The temporary President asked the Board Secretary to read into the Minutes the names of the newly elected School Directors from the Certificates of Election. The Board Secretary stated that the newly elected School Directors listed on the Certificates were Dorothy Mohr, Thomas McLoughlin, Elizabeth Stelts, and William Hayes, all for a four year term, and Michael Eddinger for a two year term. Mr. Miracle then administered the oath of office to the newly elected members.

The Temporary President then proceeded to the election of the offices of President and Vice-President for the forthcoming year and the election of the Treasurer through the month of June of the forthcoming year.

MOVED BY Stelts and **2ND BY** Eddinger to nominate Mrs. Gunkle as **Board President** for the forthcoming year.

Nominate
Board
President-
Gunkle

MOVED BY Stelts and **2ND BY** Hayes to close the nominations for Board President.

Close
nominations
for Board
President

VOICE VOTE: "YES" - Unanimous - Motion Carried
ABSENT: Dimmig, Quigley

The Temporary President declared nominations to be open for the office of Vice-President for the forthcoming year.

MOVED BY Hayes and **2ND BY** Gunkle to nominate Mr. Eddinger as **Vice-President** of the Board for the forthcoming year.

Nominate Vice-
President-
Eddinger

Close
nominations for
Board Vice-
President

MOVED BY Hayes and **2ND** BY Stelts to close the nominations for Board Vice-President.

VOICE VOTE: "YES" - Unanimous - Motion Carried
ABSENT: Dimmig, Quigley

The Temporary President declared nominations to be open for the office of Treasurer to complete the term of office expiring June 30, 2010.

Nominate Board
Treasurer to fill
unexpired term of
W. Miracle-Stelts

MOVED BY Eddinger and **2ND** BY Gunkle to nominate Dr. Elizabeth Stelts as **Board Treasurer** to fill the unexpired term of Mr. William Miracle.

Close
nominations for
Board Treasurer

MOVED BY Eddinger and **2ND** BY Gunkle to close the nominations for Board Treasurer.

VOICE VOTE: "YES" - Unanimous - Motion Carried
ABSENT: Dimmig, Quigley

Since there was no opposition to the candidates as nominated, the Temporary President directed the Secretary of the Board to cast a unanimous ballot for the nominees as designated.

Mr. Miracle congratulated the new officers and then turned over the meeting to the newly elected President, Mrs. Gunkle.

Mrs. Gunkle thanked Dr. Stelts for serving as Board President during the past year and presented her with a clock.

Approve bonding
of the Board
Treasurer

MOVED BY Eddinger and **2ND** BY Stelts to approve the bonding of the Board Treasurer at \$50,000.

VOICE VOTE: "YES" - Unanimous - Motion Carried
ABSENT: Dimmig, Quigley

Authorize
Facsimile
Signature Plate

MOVED BY Miracle and **2ND** BY Stelts to authorize the use of a facsimile signature plate of the President, Treasurer and Secretary when signing School District checks.

VOICE VOTE: "YES" - Unanimous - Motion Carried
ABSENT: Dimmig, Quigley

District
Depositories

MOVED BY Miracle and **2ND** BY Hayes to authorize the Board Secretary to execute and submit the standard resolutions, signature cards, and any other forms necessary to reflect the change in President and Treasurer with the District's depositories.

VOICE VOTE: "YES" - Unanimous - Motion Carried
ABSENT: Dimmig, Quigley

CONSENT AGENDA

MOVED BY Miracle and **2ND** BY Stelts to approve the **CONSENT AGENDA** items as follows:

Approval of Bills

Approve the bills list dated December 7, 2009 showing paid bills in the amount of \$1,019.87 and bills to be paid in the amount of \$304,095.84 for a total of \$305,115.71 for the General Fund, and bills to be paid in the amount of \$24,090.59 for the Capital Reserve Sinking Fund, and bills to be paid in the amount of \$21,804.32 for the Construction Fund;

Approve
substitute
teachers for the
2009-2010 school
year-Hantz
(pending required
documentation),
Rice, Heffelfinger

Approve the following substitute teachers for the 2009-2010 school year –

Danielle Hantz,** Elementary, Special Education
Lindsey Rice, Elementary
Megan Heffelfinger, IU Guest Teacher

**Pending receipt of required documentation;

Approve the following student teacher placements (pending receipt of required documentation) -

Brittany Lynn Powers, Special Education, Lehigh University, with *Brooke Ruch*, Southern Lehigh Intermediate School from January 18, 2010 to March 5, 2010

Alyssa Ashner, Spanish, DeSales University, with *Patricia Combs*, Southern Lehigh High School from March 1, 2010 to June 4, 2010 (pending completion of required documentation)

Codie Bender, Social Studies, Muhlenberg College, with *Troy Ruch*, Southern Lehigh High School from March 22, 2010 to May 12, 2010

Jessica Haney, English, Kutztown University, with *Amy Bausher*, Southern Lehigh High School from March 15, 2010 to May 6, 2010

Deborah Kolota, Spanish, DeSales University, with *Jennifer Jaen*, Southern Lehigh High School from March 1, 2010 to June 4, 2010

Alison Schwartz, Social Studies, Lehigh University, with *Katie Quartuch*, Southern Lehigh High School from January 18, 2010 to April 30, 2010;

Approve student teacher placements (pending required documentation)- Powers, Ashner, Bender, Haney, Kolota, Schwartz

Approve childrearing leave of Melissa Greenawald, beginning November 26, 2009 through January 27, 2010;

Approve childrearing leave-Greenawald

Approve the following substitute support staff for the 2009-2010 school year –

P. David Rochelle, Substitute Custodian, at an hourly rate of \$12.63*

Arthur Sirianni, Substitute Custodian, at an hourly rate of \$12.63*

Danielle Hantz,** Substitute Instructional Assistant, at an hourly rate of \$15.31

Mary Lou McKee, Substitute Supplemental Registered Nurse, at an hourly rate of \$16.19

** Pending receipt of required documentation;

Approve substitute support staff for the 2009-2010 school year- Rochelle, Sirianni, Hantz (pending required documentation), McKee

Approve FMLA leave of the following staff -

Antonia Demonte, Cafeteria Worker, Liberty Bell Elementary School, from November 17, 2009 through November 20, 2009;

Approve FMLA staff-Demonte

Approve unpaid leave of absence for the following staff -

Beverly Pizsel, Instructional Assistant, Liberty Bell Elementary School, from February 1, 2010 through February 11, 2010;

Approve unpaid LOA-Pizsel

Approve the following Subject Area Leaders for the 2009-2010 school year -

Dale Beltzner,** K-5 Mathematics, at a stipend of \$1658 plus \$450

Maria Ramunni,** K-5 Social Studies, at a stipend of \$1658 plus \$450

** Correction to stipend approved on November 23, 2009

Pamela Phillipe, K-5 Special Education+

Brooke Ruch, K-5 Special Education+

+ Shared position and stipend

Lynne Kelly, Guidance/School Psychologists, at a stipend of \$1658 plus \$50;

Approve Subject Area Leaders for the 2009-2010 school year- Beltzner & Ramunni (correction to stipend approved 11/23/09) and Phillipe & Ruch (shared position & stipend), Kelly

Approve the appointment of the following K-12 Department Coordinator at a stipend of \$689 -

Lynne Kelly Guidance/School Psychologists;

Approve K-12 Department Coordinator-Kelly

Approve the following volunteer swimming coach for the 2009-2010 school year –

Geoffrey Geis;

Approve volunteer swimming coach for the 2009-2010 school year-Geis

Approve the following Extra-Curricular Advisors for the 2009-2010 school year: (*This is now a shared position*) -

Leigh Kern** Newspaper \$1,240.43

Thomas Wilde Newspaper \$ 527.57

** Previously approved for full stipend.

Approve Extra-Curricular Advisors for the 2009-2010 school year-Kern (previously approved for full stipend), Wilde

VOICE VOTE: "YES" - Unanimous - Motion Carried
ABSENT: Dimmig, Quigley

CURRICULUM/STUDENT AND STAFF ACTIVITIES

Mr. Liberati, Dr. Donahue, Mrs. Farris and Mr. Hafner reported on student and staff activities at the High School, Middle School, Intermediate School, and the elementary schools.

Mr. Liberati reported the following for the High School –

A comprehensive High School review team of 22 from the District left today to visit school districts in western Pennsylvania.

Dr. Bill Hunter, who is in charge of international students at Lehigh University, will be taking between 22 and 25 District students to the United Nations for the topic dealing with world corruption.

Dr. Donahue reported the following for the Middle School -

Fall Ball Dance:	11/20/09
4Sight testing:	12/1 & 12/2/09
PTG Meeting:	12/8/09
Meet the Players Night, and Career Day:	12/9/09
Holiday Instrumental Vocal Concert:	12/17/09
Holiday Dance:	12/18/09
HS/MS Combined Concert:	12/23/09

Mrs. Farris reported the following for the Intermediate School -

Modified schedules to deal with parent conference week, 2 hour delays and PSSAs have been prepared for SLIS.

In January we will present to you some students who took a challenge to write a novel in a month during the month of November. Students had to write between 6000 and 10000 words. You will hear some of their outstanding work at the next Board meeting.

Teachers at the IS have been working in teams assessing writing data, math data and reading data.

Calendar:

On 11/24/09 - Half of our 4th grade visited Harrisburg. It is my understanding that our students represented SoLehi in favorable fashion and were excellent visitors to our capitol.

On 12/5/09 - The SLIS Choruses performed at the Coopersburg Tree Lighting event.

On 12/15/09 - SLIS First Ever Winter Concert - 7:00 P.M.

On 12/17/09 - 6th Grade Greek Day! Go Sparta!

On 12/23/09 - The HS Chorus will perform for SLIS students, and our students will also participate in a Sing-A-Long later in the day.

Mr. Hafner reported the following for the elementary schools –

Holiday Shoppes:

Liberty Bell and Hopewell held their annual Holiday Shoppes this past Saturday from 9:00 A.M. to 12:00 P.M. at their respective buildings. Turnout was high and both events were very successful.

Lower Milford is hosting their Holiday Social event tomorrow evening in their building.

"Barnes and Noble Showcase"

Liberty Bell's Showcase will be held this Thursday, December 10th, from 5:00 to 8:00 P.M. Several teachers and I will be reading to the students followed by a student talent show in the store. The evening will culminate with the teachers and me scooping ice cream down the street at Maggie Moos.

Lower Milford will be having their Showcase at Barnes and Noble a week from today, December 14th.

Lower Milford is having a "Math Camp" Day on Wednesday, December 9th, in coordination with Mike Kuhn from Compass Learning.

Hopewell had a guest author visit this past Friday, Mr. Daryl Cobb. He offered our students two very engaging and interactive assemblies. He's a singer, songwriter, and children's author. Mr. Cobb will be visiting Liberty Bell at the end of January.

Some of our Kdg and 1st Grade teachers, as well as some of our instructional aides, will be attending a Kid Writing training at the Intermediate School on December 15th.

On December 21st, there is a Math Adoption Meeting where some of our teachers will be meeting at the Intermediate School to evaluate new math textbooks for a spring pilot.

MOVED BY Miracle and **2ND BY** Eddinger to approve the *Piano I* curriculum grades 9-12.

Approve the Piano I curriculum grades 9-12

VOICE VOTE: "YES" - Unanimous - Motion Carried
ABSENT: Dimmig, Quigley

MOVED BY Miracle and **2ND BY** Eddinger to approve the *Theatre I* curriculum grades 9-12.

Approve the Theatre I curriculum grades 9-12

VOICE VOTE: "YES" - Unanimous - Motion Carried
ABSENT: Dimmig, Quigley

MOVED BY Miracle and **2ND BY** Eddinger to approve the *Electronic Music* curriculum grades 9-12.

Approve the Electronic Music curriculum grades 9-12

VOICE VOTE: "YES" - Unanimous - Motion Carried
ABSENT: Dimmig, Quigley

MOVED BY Miracle and **2ND BY** Stelts to approve the request for High School student #105570 to complete the 2009-2010 school year in accordance with provision of Policy #202.

Approve HS student #105570 to complete the 2009-2010 school year

VOICE VOTE: "YES" - Unanimous - Motion Carried
ABSENT: Dimmig, Quigley

BUSINESS AND FINANCE

SUPPORT SERVICES

PERSONNEL

MOVED BY Miracle and **2ND BY** Eddinger to approve the following salaries -

Approve salaries effective 7/1/09-Christman, Snell, Kennedy

Leah Christman, Assistant Superintendent, an annual salary of \$120,018.60, effective July 1, 2009.

James Snell, Director of Business and Personnel Services, an annual salary of \$122,968.80, effective July 1, 2009.

William Kennedy, Human Resources Administrator, an annual salary of \$87,656.00, effective July 1, 2009.

VOICE VOTE: "YES" – Unanimous – Motion Carried
ABSENT: Dimmig, Quigley

REPORTS

Lehigh Career & Technical Institute

Mr. Miracle and Mr. Eddinger reported that the budget is being developed, and since it is mostly an academic budget, state and federal subsidy cuts have hurt the budget process.

Technology Conference

Dr. Stelts reported on collaborative technology, and on-line facilitator training. Also, hiring of a multi-media technician to replace the departed John Zelenak is progressing.

Facilities Committee

It was announced that the December 16, 2009 committee meeting had been cancelled.

Superintendent's Report

Mr. Liberati reported on the following –

The District is investigating the possibility of applying for “Race to the Top” federal money through the State.

The District is part of a countywide effort to obtain I-3 STEM grant.

The District, along with other Lehigh County school districts, will be partnering with Lehigh Valley Health Network, Allentown Health Bureau, and the Lehigh County EMA to offer an H1N1 vaccine clinic for students. The PA Department of Health will be providing the vaccine. The hospital and health agencies will be coordinating and providing medical assistance. Parkland School District has offered their facility. Other local school districts will provide volunteer manpower. The free shot clinic for Lehigh County children, ages 6 months to 21 years, will be held Saturday, December 12 and Sunday, December 13 from 8:00 am to 4:00 pm.

Strategic Plan Report

Mr. Liberati pointed out District website hits in the strategic plan report that included top word searches. During November 2009, 98,142 pages were viewed by 4,403 visitors.

OLD BUSINESS

MOVED BY Miracle and **2ND BY** Stelts to approve a second and final reading of the following policies excluding #121 Programs: *Field Trips*, which was tabled -

- #304 Administrative Employees: *Recruitment, Selection and Approval of Administrative Employees*
- #805 Operations: *School Emergencies*
- #717 Property: *Cell Phones*

VOICE VOTE: “YES” – Unanimous – Motion Carried
ABSENT: Dimmig, Quigley

NEW BUSINESS

MOVED BY Stelts and **2ND BY** Miracle to appoint Mrs. Mohr to complete Mr. John Schubert’s unexpired term on the CLIU Board, from December 21, 2009 through June 30, 2013.

VOICE VOTE: “YES” – Unanimous – Motion Carried
ABSENT: Dimmig, Quigley

VISITORS

ADJOURNMENT

MOVED BY Miracle and **2ND BY** Hayes to adjourn the meeting.

VOICE VOTE: “YES” - Unanimous - Motion Carried
ABSENT: Dimmig, Quigley

The meeting was adjourned at 8:21 p.m.

ATTEST: _____ Board Secretary

Approve 2nd and final reading of policy #304, #805 and #717

Appoint D. Mohr to complete J. Schubert’s unexpired term on the CLIU Board from 12/21/2009 – 6/30/2013

ADJOURNMENT